

Saginaw Township Community Schools Homebound Instructional Service Timesheet

Student's Name _____ School _____ Grade _____

Assigned Homebound Teacher: _____

Please Print

A certificated teacher must provide two 60 -minute periods of instructional service per week. A certificated special education teacher must provide instructional service if required by the pupil's IEP.

List the days and times below for each period of instruction provided to the assigned homebound student.

| DATE Maximum 2 days per week (list each date) | Scheduled Instructional | | Present (P) or Absent (A) | HOURS |
|--|-------------------------|----------|--|--------------------------|
| | Start Time | End Time | If present, list a "P" and detailed summary of what was done during the visit. If absent, list a "A" and list reason & have parent sign and date at next visit | Maximum 3 hours per week |
| Mon | | | | |
| Tues | | | | |
| Wed | | | | |
| Thur | | | | |
| Fri | | | | |
| Prep Time | | | | 1 Hour |
| | | | | |
| Mon | | | | |
| Tues | | | | |
| Wed | | | | |
| Thur | | | | |
| Fri | | | | |
| Prep Time | | | | 1 Hour |
| | | | | |
| Total 2-Week Hours | | | | |

Submitted _____
Signature of Assigned Certificated Teacher

_____ Date

Please submit original to Steve Elliott, Dir. of Community Services (Board of Education office) saelliot@stcs.org